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Ontario Secondary School Teachers' Federation

DISTRICT 18 Upper Grand

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DISTRICT EXECUTIVE COUNCIL

Applications for District Executive Officer Positions

(REVISED from September 6, 2019)

In order to comply with the District 18 Constitution the following District Executive Officer positions are to be appointed by the District Executive Council (DEC) every 2 years. The following positions are specifically to be appointed in odd numbered years:

District Communications Officer

District Status of Women Officer

District Parliamentary Officer

District Educational Services Officer (ACTING-elected in even numbered years 2020)

The duties and responsibilities for each of these positions are attached and can also be found in the District Constitution on the District 18 website.

Members who are interested in any of these opportunities are asked to provide a brief application/summary of their interest in the position and outline any experiences or skills inside the Federation or beyond that would allow them to be active and contributing District Officers.

Interested Members are asked to limit their application/summary to 250 words approximately and to direct them to District President Paul Rawlinson (paul.rawlinson@d18.osstf.com)

The deadline for applications is Monday, September 23rd, 2019 @ 5pm.

Appointments will be made at the District Executive Council Meeting Monday, September 30th, 2019 and all applicants will be contacted and informed of DEC's decision after that meeting.

Let us not take thought for our separate interests, but let us help one another

Vacant District Executive Officer Positions-2019

BY-LAW 8: District Communications Officer

(A) Duties:

It shall be the duty of the DCO:

- (1) to work in conjunction with the Executive,
- (2) to distribute news and information to the membership during the school year, and
- (3) to act as chairperson of a Communications Committee composed of one person from each Bargaining Unit.

BY-LAW 12: District Human Rights Officer

(A) Duties:

It shall be the duty of the Human Rights Officer:

- (1) to assist the Provincial Office in human rights initiatives,
- (2) to coordinate the human rights activities of the District, and
- (3) to advise the DEC on human rights.

BY-LAW 13: District Status of Women Officer

(A) Duties:

It shall be the duty of the Status of Women Officer:

- (1) to assist the Provincial Office in Status of Women initiatives,
- (2) to coordinate District activities involving women's issues, and
- (3) to advise the DEC on women's issues

BY-LAW 9: District Educational Services Officer

(A) The Chairperson shall:

- (1) be a member of the DEC,
- (2) represent the District on the Professional Development Advisory Committee and the Professional Development Day Planning Committee and act as the District's rep. in dealing with other affiliates in PD matters, and

(3) call ES meetings on a regular basis.

(B) The ES Committee shall:

(1) assist Bargaining Unit ES officers in organizing PD activity,

(2) supervise the allocation of District PD monies and establish criteria for such requests,

(3) act as liaison with sources of funding outside the District,

(4) advise their respective bargaining unit members of their responsibilities to participate in approved professional activities on Professional Development Day, either in accordance with the PD Day calendar of workshops or with the consent of their respective bargaining unit executives at least three (3) weeks prior to PD Day, and

(5) consist of the Chairperson and one (1) representative from each Bargaining Unit.