DATE: February 9, 2017

TO: **ALL SUPPORT STAFF MEMBERS**

RE: **PROVINCIAL BENEFIT PLAN - TRANSITION TO OSSTF ELHT BENEFIT PLAN – APRIL 1, 2017** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Planning is underway for Wave 4 and 5 transition to the OSSTF ELHT Benefit Plan. OTIP is working with school boards on preliminary transfer of employee data to prepare for the transition. School boards will be required to meet processing deadlines to ensure a smooth transition.

The Upper Grand District School Board is scheduled for **Wave 4, April 1, 2017.** It is imperative that the Board have current up-to-date member information**. If anyone has moved or changed their personal contact information and have not passed the changes along to the Board, please make sure you do this as soon as possible.**

Provincial has advised that packages from OTIP will be sent to members’ home address sometime during the beginning of March with the registration information. We would urge all members to check their mail regularly for receipt of their package.

All benefit updates and bulletins, along with the Provincial Benefits Plan Summary and Slide Presentation can be found on the OSSTF website, as follows:

* [**www.osstf.on.ca**](http://www.osstf.on.ca)
* **Login** (you will login with your OSSTF member number, and password). If you have not registered with OSSTF previously and have not set up a password, you will have to call the Provincial Office at 1-800-267-7867.
* Click on **myosstf**
* Go to **Quick Links** and click on OSSTF/FEESO, Provincial Benefits Plan, Summary and Slide Presentation

Should you have any questions, please do not hesitate to contact

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