

DEC MINUTES OF OSSTF DISTRICT 18 EXECUTIVE COUNCIL
Thursday November 23, 2017

Present: P. Rawlinson, M. Lambertus, M. Gardner, D. Hawkins, C. Lampkin, J. Scott, S. Brighton, D. Smith, J. Martinez, C. Scholten, T. Mackie Vlietstra, L. Miszczak, S. Stuckless, R. Dubyk, P. Van Dorp, D. Wallace

Regrets: Martha Hradoway, C. Goodsir, L. Tremble, N. Clark, G. Dickinson

Absent:

1. **Call to Order**

The meeting was called to order at 1:00 pm. L. Miszczak was appointed the anti-harassment officer. D. Hawkins was chairing the meeting.

2. **Chairperson's Remarks**

- a) 20 copies of reports needed for DEC meetings
- b) Welcome to Dianna Wallace

3. **Adoption of the Agenda**

- a) Renumber item 6 (Special Presentation) as item 4
 - b) Renumber item 4 (Approval of Minutes) as item 5
 - c) Renumber item 5 (Business arising from Minutes) as item 6
 - d) Add a new section as item 12 Reports of Committees and Workgroups with the following subsections and renumber following items accordingly:
 - i. AMPA Review Committee
 - ii. DEC Guideline Review Committee
 - iii. Charitable Review Committee
 - iiii. Violence in the Workplace Committee DEC 23/17-05
 - e) Strike the motion under item 11 c and move to item 12 a.
 - f) Add DEC 23/14-05 to the motion list
 - g) Add Feel Good to New Business
- The agenda was adopted as amended.

4. **Special Presentation: Stephanie Noel Queens University**

5. **Approval of the Minutes from October 3, 2017**

- a) Item 3 b: replace management with manager
 - b) Item 4 : strike sent regrets as J. Scott was not absent
- The minutes were approved as corrected.

6. **Business Arising from the Minutes/Review of Action Items**

- a) D. Hawkins distributed vote counts.
- b) Chair challenged on using FTE instead of headcount.
Challenge is upheld.

7. **Review of Office Manager's Report: Danella Smith**

Printed copies of the office manager's report were distributed and the following was highlighted:

- a) Environmental initiatives were approved.
- b) Anti-virus has been installed on two computers but access to other computers is needed.
- c) There is a tablet for the electronic sign in and sign out.

- d) Tree downstairs is looking for donations and DEC might want to consider donating as a group.
- e) Physical install of internet will be done on November 27.
- f) Treasurer requests to be notified if tech bill decreases.

8. Report from Provincial Office

Printed copies of the report were distributed and the following was highlighted:

- a) Provincial arts roundtable. Let provincial know if there is an information session in area.
- b) OCT raising fee.
- c) Draft PPM.
- d) Concerns over access to student data.

9. Reports of Executive and Related Motions

- a) President: Paul Rawlinson

Printed copies of the report distributed and following was highlighted:

- i. See president if interested in co-ordination for blood donor clinic.
- ii. AMPA: president will be sending out welcome email to all delegates and alternate. President needs a list from BUPs with all delegates and alternates and their emails.
- iii. Sick day reporting: no need to report to the board if you are being paid by the union but consider collective agreement language.
- iiii. DEC 11/17-1

Moved by P. Rawlinson

Seconded by C. Scholten

BIRT DEC approve a contribution of \$350.00 to the OPSUE College Workers Strike Fund. Funds would be provided from District budget line 5350 Political Action.

Motion Carried.

- b) Vice President: L. Miszczak

Oral report given highlighting the following:

- i. Update on the Marion Drysdale awards: submission are in and available for perusal. Rubric from last year will be used and decision needs to be made by December 4.

- c) Treasurer: Cindy Scholten

No report.

- d) Secretary: Meghan Lambertus

No report.

10. Reports of District Officers

- a) Educational Service Officer: Janice Scott

Printed copies of the report were distributed and the following was highlighted:

- i. Workshop was well attended and next one is in May.
- ii. Consider nominations for awards.
- iii. Ensure language from provincial regarding educational services is present in district and BU constitutions.

- b) Communications Officer: Jose Martinez

Printed copies of the report were distributed and the following was highlighted:

- i. Have a look at your sections on the website

- c) Health and Safety Officer:

- i. Tracey Mackie Vlietstra (Upper Grand)

Oral report given highlighting the following:

- 1. Thank you for arranging family to attend award meeting.
- 2. Difficulty appointing health and safety officer with ETFO.
- 3. Online reporting is up and running but there are some challenges.
- 4. Regional health and safety conference attended. Survey on psychological happiness if there is interest.
- 5. Appointed to OSSTE health and Safety WSIA committee for the rest of a

3. Appointed to OHSIA Health and Safety WSLA Committee for the rest of a two year term.

ii. Greg Dickinson (WC)

No report.

d) Status of Women Officer: Diana Wallace

No report.

e) Human Rights Officer: Laura Tremble

No report.

f) Political Action Officer: Nicole Clark

Printed copies of report were distributed.

11. Reports of Bargaining Unit Presidents and Related Motions

a) ESS/WCDSB: Sharon Stuckless

Printed copies of the report were distributed.

b) UG OTBU: Mary Gardner

Printed copies of the report were distributed and the following was highlighted:

i. Increase in member to member issues.

ii. Raised idea of bargaining units discussing procedure variance in disciplinary meetings.

iii. Concerns regarding the handling of safety plans and medical information and possibility of filing a complaint with the labour board if not addressed.

iiii. Disappointed that ETFO is blocking access of OTBU to Joint Health and Safety Committee.

v. Difficulty finding applicants for the OT roster. Request for suggestions.

vi. Discussion of notice of motion and members who have been denied access to benefits.

c) UG PSSP: Janice Scott

Printed copies of the report were distributed and the following was highlighted:

i. Collective agreement has been signed off on.

ii. New hire to the bargaining unit and discussion with board that new hires should have appropriate qualifications.

d) UG TBU: Paul Rawlinson

Oral report given highlighting the following:

i. Branch representative training workshop being held on December 1.

ii. Continuing school visits.

iii. Adverse reporting issue: working to educate members on the process.

iiii. The lack or perceived lack of occasional teachers seems to be reaching beyond UGDSB.

v. DEC 11/17-2

Moved by: P. Rawlinson

Seconded by C. Scholten

BIRT approve a donation of \$300.00 to Education Fund set up by OPSUE local 237 for the 3 children of Amy Stiles. Funds would be provided from District budget line 5380 Excellence in Education.

Motion Carried.

e) WCDSB/ OCT: Peter Van Dorp

No report.

f) UG ESSP/ECE: Cheryl Lampkin

Printed copies of the report were given and the following was highlighted:

i. Board has moved to online reporting but it has become a workload issue.

ii. Reports not being sent to president as intended.

iii. EA allocations reduced by 3.

iiii. Having difficulties with unfilled jobs and obtaining reports of unfilled jobs.

g) UG OCT/TS: Susan Brighton

Oral report given highlighting the following:

i. Very quiet.

12. Reports of Committees and Workgroups

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